

**PRELIMINARY MINUTES**  
**Town of Brookfield**  
**Municipal Building Committee**  
**Regular Monthly Meeting**  
**January 15, 2013 – 7:00 P.M.**  
**Town Hall – Room 133**

1. **Call to Order**: Meeting was called to order at 7:00 P.M. by Chairman Paul Checco.

**Present**: Committee Members: George Brown, Jr., Paul Checco, Josh Flowers and Anthony Licursi.

**Absent**: John Martino, Jr. and William Perrone.

2. **Election of Officers**: A motion was made by Josh Flowers to nominate Paul Checco as Chairman, Josh Flowers as Vice Chairman and John Martino, Jr. as Secretary. The motion was seconded by Anthony Licursi and passed 4-0.

3. **Approval of Minutes**:

o **November 20, 2012 MBC Regular Meeting**: Due to lack of quorum needed to approve the minutes from this meeting, approval was tabled until the next meeting.

o **December 18, 2012 MBC Regular Meeting**: A motion was made by Josh Flowers to approve the minutes from the December 18, 2012 MBC Meeting. The motion was seconded by George Brown, Jr. and passed unanimously, 3-0. Anthony Licursi was not present at this meeting.

4. **Huckleberry Hill Roof Project Update**: Chairman Checco reported on the Huckleberry Hill Roof Project. He stated that they are still waiting on the lights. Everything else is complete.

5. **Correspondence**: No correspondence.

6. **Invoices**: A motion was made by Josh Flowers to approve Invoice #14228 from K-Man Glass Corp. dated 11/28/12 in the amount of \$5,062.00 The motion was seconded by Anthony Licursi and passed unanimously, 4-0.

A motion was made by George Brown, Jr. to approve Application and Certificate for Payment #4 from New Britain Roofing in the amount of \$92,123.40. The motion was seconded by Josh Flowers and passed unanimously, 4-0.

Both invoices are charged to the HHES Roofing Project.

7. **Additional Business**: None.

8. **Public Comment**: No public comment.

9. **Next Meeting**: The next meeting is scheduled for February 19, 2013 at 7:00 P.M.

10. **Adjournment**: A motion was made by Anthony Licursi to adjourn the meeting at 7:03 P.M. The motion was seconded by Josh Flowers and passed unanimously, 4-0.

Respectfully submitted,

Paul Checco  
Chairman, Municipal Building Committee